

### **Drop off application service**

Applicants under the age of 14 and at the age of 80 or over are not required to appear in person for an interview when applying for a nonimmigrant visa.

If a parent(s) is applying for a visa at the same time as a child under 14, the parent(s) may bring in the child's application at the time of his or her interview. No separate appointment is needed.

Children under the age of 14 and applicants at the age of 80 or over may also drop off their application package to the main entrance of the Embassy, Monday, Wednesday and Friday, from 3:30 to 4:00pm (except on U.S. and Mongolian holidays).

A complete application package includes:

- Passport valid for at least six months beyond the intended stay in the United States;
- Confirmation page of the [DS-160](#) application form;
- One photo - size: 5 cm x 5 cm; background: white. Check the [requirements for photograph](#);
- Visa fee receipt - both pink and yellow slips;
- For children under 14 years of age, please provide a copy of the child's birth certificate, as well as a copy of the parent's passport and a copy of the parent's valid nonimmigrant visa;
- Brief explanation of the purpose of travel and itinerary.

Note: The results of the visa application will be conveyed over the phone, via the number provided by the applicant in the DS-160 form. The use of the drop-off service does not guarantee visa issuance. After reviewing an application, the Embassy may, in some cases, require the applicant to appear in person for a nonimmigrant visa interview.